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Addysg a Gwellu Iechyd
Cymru (AaGIC)
Health Education and
Improvement Wales (HEIW)

Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales

Minimum Processes to Assure Competence of Non-Medical Prescribers

At-a-glance process for NHS Health Boards, Trusts, managers and non-medical prescribers to support compliance with the Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales.

Service Review identifies need for Prescriber

- Discussion between employee and manager – prescribing role agreed as essential
- Individual applies for prescribing course at Higher Education Institute – application to be signed by manager and non-medical prescribing lead
- Designated Prescribing Practitioner identified and course undertaken

Successful completion of the Prescribing Qualification

Not Successful at completing prescribing qualification

Discussion with managers

Essential Non-Medical Prescriber (NMP) actions on successful completion of prescribing course

- Professional body notified and annotation added to the register
- Complete 'prescriber notification' form for the NHS Health Board or Trust including scope of prescribing practice and declaration that NMP understands minimum requirements required to remain as an active prescriber on the database

Essential NHS Health Board and Trust actions on receipt of prescriber notification form

- 'Prescriber notification form' information inputted onto database

Essential Employer actions on notification of new prescriber in the organisation

Line manager/ NMP Policy Lead should:

- Confirm annotation on professional register
- Confirm prescribing role included in JD
- Confirm prescribing start date
- Assign prescribing appraiser/ mentor

Essential NMP annual actions

Complete annual declarations:

- Confirmation that a Self-assessment against the [Royal College of Pharmacy: A competency Framework for All Prescribers](#) completed to identify opportunities for learning and development
- Confirmation of continued competence to prescribe
- Confirmation of current scope of practice (at least annual)
- Confirmation that relevant CPD activities etc related to prescribing have been undertaken and evidence gathered.
- Confirmation that the NMP is registered with their professional body with a prescribing annotation

Essential Employer annual actions

Line manager/ NMP Policy Lead should:

- Confirm annotation on professional register
- Confirm prescribing role included in current JD
- Confirm annual declaration received and follow up those not completing within 3 months.
- Ensure database is updated to reflect inactive prescribers.

Essential NMP 3-yearly actions

Prepare for & undertake a Prescribing appraisal

- Supporting evidence to be submitted to appraiser/ mentor 1 month prior to meeting
- Date prescribing appraisal undertaken and any recommendations to be shared with NMP Lead/ NHS Organisation

Essential Employer 3-yearly actions

- Appraiser reviews 3 evidence logs in detail prior to the meeting
- Appraisal meeting to include discussion of evidence, learning and development needs, accomplishments and challenges and future aspirations
- Ensure any actions documented
- Date prescribing appraisal undertaken and any recommendations to be shared with NMP Lead/ NHS Organisation