

DENTAL POSTGRADUATE SECTION

(Formerly part of the Wales Deanery)

Performers List Validation by Experience PLVE Dentist Responsibilities

Task	LHB/Performers List	PLVE	Practice	Applicant
Applicant locates provisional job offer				
Applicant makes application to LHB to join National Performers List				
Applicant makes application to LHB to join National Performers List				
HEIW and LHB review practice to determine if it meets their standards - visit to practice may be required				
LHB approve practice and notify HEIW				
Applicant makes PLVE application to HEIW which requires review via the PLVE process. Applicant to submit application electronically and enclose: <ul style="list-style-type: none"> Job Offer Letter / Contract of Employment In Practice Mentor Application Form PLVE Application Form 2 x Clinical References Portfolio of evidence which includes CPD Certificates 				
Applicant to submit their Portfolio along with supporting application paperwork to HEIW for review by a PLVE Panel to determine any outstanding competences as per the DFT curriculum. If the applicant chooses not to submit a portfolio, PLVE will				

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be unable to advise regarding the DFT curriculum or the length of supervised training required				
If the applicant is submitting an initial portfolio for review by PLVE Panel, a cheque for the full amount, the portfolio, and full application paperwork must be submitted prior to the published application closing date.				
<p>If the applicant is submitting a portfolio, PLVE convene Initial Panel made up of 3 members to determine any outstanding competences as per the DFT curriculum. If required, a document is produced containing any outstanding competences and a period of supervised training may be required. All clinical competences must be assessed by Practice Supervisor; PLVE only review professional and managerial domains</p> <p>PLVE notify LHB if there are outstanding competences and supervised training is required. If the applicant did not submit a portfolio, it is assumed that supervised training is required, but PLVE will be unable to advise regarding the DFT curriculum or the length of supervised training required.</p>				
Performer list complete required checks and notify the applicant of their proposed Performers List status (usually 'Dental Performer' or 'Dentist undertaking foundation training by assessment/ conditional inclusion').				
Period of supervised training begins - normally between 6 and 12 months with a maximum of 12				

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months (full time). Applicant must gather evidence of their attainment of competences with the support of the DPSU.				
Practice Supervisor must review and sign-off all clinical competences. They must assist applicant in the sign-off of all professional and managerial domains to be submitted to PLVE Panel.				
When the applicant is confident all of the missing competences have been evidenced, applicant submits portfolio to PLVE electronically. This must be submitted prior to the published application closing date and must be accompanied by payment.				
PLVE review portfolio to determine any missing evidence and notify applicant with a request to submit the missing information prior to the Panel date, if applicable.				
PLVE Panel convened to review if the gathered evidence meets the requirement for equivalence to the DFT curriculum with reference to professional and managerial domains and Satisfactory completion.				
PLVE notifies the applicant and the LHB of the decision, including a list of any remaining outstanding competences if appropriate.				
If equivalence confirmed, HEIW issue a certificate/number to the applicant				
If equivalence is confirmed, the LHB make appropriate amendment to applicant's National Performers List status. This ends the PLVE process for the applicant.				

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If equivalence is not demonstrated and the applicant has undertaken less than 12 months of supervised training, the applicant can undertake further supervised training (up to 12 months) to gather evidence of the remaining competences.				
Once the applicant is confident all of the missing competences have been evidenced (or the maximum period of supervised training has been reached), applicant re-submits portfolio to PLVE electronically. This must be submitted at least 6 weeks before the published PLVE Panel dates and must be accompanied by payment.				
PLVE review re-submitted portfolio to determine any missing evidence and notify applicant with a request to submit the missing information prior to the Panel date, if applicable.				
PLVE Panel convene to review if the re-submitted evidence now meets the requirement for equivalence to the DFT curriculum with reference to professional and managerial domains and Satisfactory completion.				
PLVE notifies the applicant and the LHB of the decision, including a list of any remaining outstanding competences if appropriate.				
If at a subsequent PLVE Review Panel the applicant is confirmed as evidencing equivalence to the DFT curriculum, PLVE issue a certificate to the applicant of Satisfactory Completion.				

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If equivalence is confirmed at a subsequent Panel, the LHB will make the appropriate amendment to the applicant's National Performers List status. This then ends the PLVE process for this applicant.				
If following 12 months of supervised training (even if this is the applicant's first submission to the PLVE Review Panel), the applicant does not meet the requirements for PLVE, PLVE will notify the applicant regarding the missing competences and notify the LHB.				
If following 12 months of supervised training, equivalence is not confirmed, the LHB will determine whether the dentist should be included on Performers List and their status. This then ends the PLVE process for this applicant.				