



Primary Care Services in Wales Responsibility

HEIW Responsibility

Stage 1 - Performers List application received by BSA Performers List	<p>➔ Performers List Application Form DPL1 Form</p>
<p>NHS Wales Shared Services Partnership (NHSWSSP) carries out all necessary Performers List checks to determine if appropriate to PLVE process or not</p>	
<p>NHSWSSP informs the Local Health Board (LHB) and HEIW that applicant is required to demonstrate PLVE</p>	
<p>LHB ensures that a practice has been identified and that there are no outstanding issues and informs HEIW Office</p>	<p>Stage 2 – PLVE Requirements Assessment</p> <p>➔ Dentist submits a PLVE Application. Forms and guidance notes are available to download from HEIW</p>
	<p>HEIW checks that proposed Mentor and placement practice meet its criteria for appointment</p>
	<p>HEIW reviews RCE and application information and decides on approval or otherwise</p>
	<p>If approved, HEIW sets educational requirements and informs Applicant and Mentor</p>
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Stage 3 – Entry onto Performers List

NHSWSSP adds applicant onto
Performers List, with the requirement
that the applicant needs to complete
PLVE

HEIW contacts LHB (*and its agent
if appropriate*) and if approved for
PLVE, informs them that the
practice and Mentor have been
approved and also the duration of
the PLVE review period



NHSWSSP sends email to HEIW
Office informing that the applicant
has been placed on the Performers
List



Stage 4 – Applicant formally enters PLVE process

HEIW manages PLVE arrangements in
accordance with its local processes

Practice Mentor carries out
communications DOPS and clinical
DOPS within first two weeks and
reports to HEIW Office

Applicant carries out requirements set
out in approved and agreed
Action Plan

Applicant submits portfolio of evidence
for review (to timescale set by HEIW
Office)

If evidence not complete, HEIW
informs applicant of outstanding
requirements (and extends review
period if necessary)

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Stage 5 Review of Performers List Status

LHB and HEIW receives notification of
completion certificate issue and
reviews applicant's Performer List
status



Applicant's Performers List Conditions
are removed by LHB and NSWSSP and
it's agent is informed if necessary

If evidence complete, applicant
completes HEIW PLVE
questionnaire.



HEIW informs applicant and
NSWSSP of completion and
issues Certificate of
Demonstration to applicant.



**APPLICANT FORMALLY LEAVES
PLVE PROCESS**