



Orthodontic Training Programme

Job Description

Post Details

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| Office: | Wales (HEIW) |
| Job Title: | Specialty Registrar (StR) in Orthodontics |
| Person Specification: | See: Orthodontics (ST1) Dental Education Hub (hee.nhs.uk) |
| Hours of work & nature of Contract: | 40 hours Full Time |
| Main training site: | Morriston University Hospital, Swansea |
| Other training site(s): | University Dental Hospital, Cardiff |

Organisational Arrangements

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| Training Programme Director (TPD): | Mrs Sheelagh Rogers |
| TPD contact details: | Email: RogersS2@cardiff.ac.uk Sheelagh.rogers@wales.nhs.uk Tel: 029 20744511 |

Training Details

The Training Programme will be for a minimum of three years full time or equivalent pro rata duration. Each Trainee has an Annual Review of Competence Progression (ARCP) to confirm satisfactory progress through the training scheme.

The Training Programme is approved by the Postgraduate Dental Dean, HEIW with advice sought from the Specialist Advisory Committee in Orthodontics. The programme will be managed by the HEIW appointed Training Programme Director (TPD) who will be responsible for ensuring programme delivery and that the GDC approved specialty curriculum enables trainees to gain relevant competencies, knowledge, skills and attitudes and experience to achieve the Certificate of Completion of Specialty Training (CCST), subject to satisfactory progress.

Successful candidates will have a number of options for satisfying the research and evidence-based practice component of their specialist training. These opportunities include:

- MScD Orthodontic degree through Cardiff University ([MScD \(full time\) \(3 years\) - Study - Cardiff](#))
- Acceptance of a first author research paper for publication in a peer reviewed Pub-Med listed journal
- Masters by Research degree (not currently available at Cardiff University)
- Acceptance of a first author Quality Improvement Project for publication in a peer reviewed Pub-Med listed journal
- Acceptance of a first author protocol of relevance to Orthodontics for publication in a peer reviewed Pub-Med listed journal

These opportunities can be discussed with the successful applicant prior to commencing the post.

The Programme Director is Mrs Sheelagh Rogers, Consultant Orthodontist at the University Dental Hospital of Wales. The programme is overseen by the Specialty Training Committee in Orthodontics. The Dental Hospital has a nominated training supervisor.

In this post, two days per week are spent in the District General Hospital: Morriston University Hospital Swansea

Duties and Responsibilities of postholder

Log Book, Appraisal and Assessment and Annual Planning

As part of this training programme, the trainee will be expected to keep a logbook of activity. The trainee will register with the on-line portfolio, the Intercollegiate Surgical Curriculum Programme ([ISCP](#)). Progress will be formally assessed at the ARCP as per the Dental Gold Guide 2021: ([Dental Gold Guide 2021 - COPDEND](#)) and through regular meetings with their educational supervisor.

Research & Evidence Based Practice

Successful candidates will have a number of options for satisfying the research component of their specialist training. These opportunities include:

- MScD Orthodontic degree through Cardiff University ([MScD](#)) ([full time](#)) ([3 years](#)) - [Study - Cardiff](#)
- Acceptance of a first author research paper for publication in a peer reviewed Pub-Med listed journal
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These research opportunities can be discussed with the successful applicant prior to commencing the post.

Quality Improvement Programmes (Clinical Governance and Audit)

Trainees will be expected to participate in organised quality improvement including clinical governance and audit programmes. Meetings are regularly scheduled throughout training and the trainee will be expected to participate. Activity is supported and appropriate training will be provided.

Administration

Specialty Trainees will undertake administrative duties associated with the care of patients and the functioning of the Orthodontics service. Shared office accommodation with other dental trainees and staff will be provided.

Additional Responsibilities

The successful applicant may be required to undertake such additional duties as may be required under the Terms and Conditions of Service of Hospital Medical and Dental Staff.

Description of main training site

Morriston University Hospital (MUH)

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| Dr Charlotte Eckhardt | Consultant in Orthodontics |
| Dr Meryl Spencer | Consultant in Orthodontics |
| Dr Kristian Davies | Consultant in Orthodontists |

Morriston University Hospital is situated in Swansea and is one of the District General Hospitals of Swansea Bay University Health Board serving the population of Swansea Bay and Hywel Dda. The Maxillo-facial Department is an integrated Department of Orthodontics, Oral Surgery, Maxillo-Facial Surgery and Restorative Dentistry. It is equipped with eighteen modern surgeries with six dedicated to Orthodontics and a large MDT room. There is a large postgraduate centre integrated into Morriston University Hospital and there are close ties with Swansea University. Specialty Trainees have access to Dolphin computer imaging and cephalometric software package, 3D planning and is supported by a large maxillofacial laboratory.

The Unit is staffed by three Consultant Orthodontists: Dr Eckhardt, Dr Spencer and Dr Davies. The successful candidate will attend the unit for clinical training for two days per week. Other members of Orthodontic staff include one post CCST trainee, four orthodontic therapists, one DCT and one hospital doctor. There are also six Consultants in Maxillo-facial Surgery, three staff grades in Oral Surgery and two Consultants in Restorative Dentistry and one Consultant in special care dentistry in the Department. Specialty trainees have the opportunity to attend Multi-disciplinary clinics.

Description of second training site

University Dental Hospital (UDH)

The University Dental Hospital and School is situated in Cardiff just off the A48 on the site of the main Wales College of Medicine campus. The Department has an 11-chair clinic and fully equipped dental laboratory

The Department runs a Consultant led Orthodontic service for Cardiff and Vale area. The department benefits from close surgical, paediatric and restorative MDT care, providing an ideal setting for the development of integrated and contemporary Orthodontics.

Cardiff University is also recognized as a teaching center of excellence in a wide range of clinical services.

Regular Audit meetings are held and the Speciality Trainee is expected to play an active role in preparation and presentation of audit and Quality Improvement projects. The Specialty Trainee will also participate in the Department Journal Club and didactic teaching sessions.

Staffing

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| Dr Caryl Wilson-Nagrani | Senior Lecturer and Honorary Consultant |
| Mrs Sheelagh Rogers | Consultant and Honorary Senior Lecturer |
| Dr Andra Liepa | Consultant and Honorary Senior Lecturer |
| Mr Graham Oliver | Consultant and Honorary Senior Lecturer |
| Dr Jennifer Galloway | Senior Lecturer and Honorary Consultant |

Staff involved in training:

| Name | Job Title | Site | Role |
|-------------------------|---------------------------------------|-------------|--|
| Dr Charlotte Eckhardt | Consultant in Orthodontics | MUH | Lead in Orthodontics Orthodontic Lead for CLP Educational Supervisor Clinical Supervisor |
| Dr Kristian Davies | Consultant in Orthodontics | MUH | Educational Supervisor Clinical Supervisor |
| Dr Meryl Spencer | Consultant in Orthodontics | MUH | Clinical Supervisor |
| Dr Caryl Wilson-Nagrani | Senior Lecturer/ Honorary Consultant | UDH | Undergraduate Lead Educational Supervisor Clinical Supervisor |
| Mrs Sheelagh Rogers | Consultant / Honorary Senior Lecturer | UDH | Training Programme Director Departmental Clinical Lead Educational Supervisor Clinical Supervisor |
| Dr Andra Liepa | Consultant/ Honorary Senior Lecturer | UDH | Audit Lead Educational Supervisor Clinical Supervisor |

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| Dr Graham Oliver | Consultant in Orthodontics | UDH | Educational Supervisor Clinical Supervisor |
| Dr Jennifer Galloway | Senior Lecturer/Honorary Consultant | UDH | Educational Supervisor Clinical Supervisor Director of Recruitment and Admissions- Cardiff University |

Indicative timetable (details are subject to change)

| | Mon | Tue | Wed | Thu | Fri |
|-----------|---|----------|--------------------------|--------------------------|------------------|
| AM | MUH New Patient Clinic MDT Clinic 1/4 | Research | MUH Treatment Session | UDH Treatment Session | Lab block/Admin* |
| PM | MUH Treatment session | Research | MUH Treatment Session | UDH Treatment Session | UDH Teaching |

*Once lab block complete this will be an Admin session

Terms and Conditions

The salary scale is available at:

[Pay & Conditions - NHS Wales](#)

The Relocation Policy is available at:

[All Wales Relocation - NHS Wales Shared Services Partnership](#)

Conditions of Service

- a) The post is covered by the Terms and Conditions of Service for Hospital Medical and Dental Staff (England and Wales) and the General Whitley Council Terms and Conditions of Service as amended in negotiation with the UHB Medical and Dental Staff Negotiating Committee.
- b) The post is nominally full time but requests for less than full time training (LTFT) would be considered. The Trainee will be advised of the working pattern for the post prior to taking up appointment.
- c) Applications for annual leave must be submitted in writing at least six weeks before leave is taken. It must also be requested having first taken into account your colleagues' leave so as to enable adequate clinical cover to be maintained.
- d) At no time should the Trainee work at a level exceeding their competence. All clinical staff therefore have a responsibility to inform those supervising their duties if they have any concerns regarding this or if they feel that they are not competent to perform a particular duty.

Conditions of Appointment

- a) The completion of a satisfactory health declaration questionnaire and screening is a condition of the appointment. The post holder must comply with the UK Health Department guidance on "Protecting Health Care Workers and Patients from Hepatitis B" (PSM(93)12), as implemented by the Trust.
- b) Because of the nature of the work of this post it is exempt from the provision of Section 4 (2) of the Rehabilitation of the Offenders Act 1974 (Exemption Order 1975). Applicants are therefore not entitled to withhold information about convictions of the Act. In the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action. Any information given will be completely confidential and will be, considered only in relation to an application to which the order applies.
- c) The Trainee must hold current registration with the GDC throughout the duration of this contract.
- d) The Trainee is normally covered by the NHS Hospital and Community Health Services indemnity against claims of medical negligence. However, in certain circumstances (e.g. in service for which you receive a separate fee or in an emergency situation outside of work) you may not be covered by the indemnity. The Health Departments, therefore, strongly advise that you maintain membership of your medical defence organisation.

- e) The Ionising Radiation (Medical Exposure) Regulations 2017 impose a legal responsibility on ULHBs for all staff that refers patients for medical radiation exposure such as diagnostic x-rays to supply sufficient data to enable those considering the request to decide whether the procedure is justified.

Study Leave

Specialty Trainees will be expected to attend national and international meetings as appropriate to their stage of training, subject to the appropriate discretion of the hosting Health Board, training programme director and HEIW. Attendance at postgraduate courses is strongly encouraged and Specialty Trainees are expected to present papers at Unit, National and International Meetings.

The Wales Study Leave policy is available at:

[All Wales Study Leave Policy for doctors and dentists in training](#)

Other Information

Further information can be obtained from Mrs Sheelagh Rogers, Training Programme Director at the following address:

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Applied Clinical Research and Public Health
Dental School, Heath Park, Cardiff. CF14 4XY

Tel: 029 20744511

Email: RogersS2@cardiff.ac.uk