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Addysg a Gwella Iechyd
Cymru (AaGIC)
Health Education and
Improvement Wales (HEIW)

Out of Programme (OOP) and Revalidation Guidance for Trainees

All doctors now have to revalidate at 5-year intervals and at the point of award of CCT. Periods of time Out of Programme (OOP) still count towards revalidation, and generally do not affect the revalidation cycle.

You therefore need to continue to collect evidence to support your revalidation and all aspects of your practice as a doctor must be accounted for. Depending on the type of work you are doing while OOP, you may need to collect different, and possibly more, evidence than for the usual ARCP.

Your ARCP date will be set in advance, as usual, you will be notified of these dates and deadlines for submitting evidence.

The **Medical Director** for HEIW Professor Pushpinder Mangat will remain your Responsible Officer (RO) while you are OOP, and your designated body is **Health Education and Improvement Wales (HEIW)**. While you are away you will need to do the following, on at least an annual basis:

- Engage with and complete the requirements of any training component of work you are undertaking, including provision of a Supervisor's Report, completion of online portfolios and any workplace-based assessments as specified by your specialty. This is particularly relevant for trainees undertaking OOPT as the ARCP requirements and outcomes for trainees undertaking OOPT are the same as those when in the training programme. This also applies to any OOP undertaken overseas.
- For trainees on OOPE/OOPR please ensure that your Supervisor completes a [report](#) and this is uploaded on to your eportfolio for consideration as part of your ARCP.
- Engage in and provide documentary evidence of involvement with the appraisal or review process in your host organisation, and retain any paperwork for submission to the ARCP panel. This includes an OOP Supervisors Report for OOPR and OOPE.
- Complete the Form R on INTREPID as requested prior to your ARCP listing your entire scope of practice including locum and other wider work as a doctor, and answering the revalidation questions about any incidents, complaints, health and probity in readiness for revalidation.
- Complete a Wider Scope of Practice form, for any work within your scope of practice that falls outside of your training programme or approved OOP (e.g. locums, voluntary work etc.). Provide evidence that you are satisfying the GMC domains of Good Medical Practice across that scope of practice. This form can be obtained by emailing HEIW.Revalidation@wales.nhs.uk
- Maintain your licence to practise, including your connection to HEIW on GMC Connect. You should **not** change your designated body to your new employing organisation. Please note that you should not relinquish your licence whilst OOP. Once appointed to the training programme you will remain the responsibility of HEIW until you have completed your training or resigned your training number.