



# COVID-19 reciprocal arrangements for students currently located outside the geographic boundaries of their enrolled Approved Education Institution (AEI)

# For Nursing and Midwifery programmes

# **Key principles:**

- Students deployed in one of the four UK nations will need to adhere to the policy and guidance produced by the country in which they are being deployed and not the country in which they are studying. If a student is on a programme in Wales but wished to be deployed to a location in England, the English policy and guidance would apply and vice versa.
- It is important that students' preferred location(s) for deployment across any of the UK nations is captured by AEIs and reported through the appropriate systems developed to enable student preferences to be considered when setting up the paid placements.
- Paid placements arrangements will follow the national NHS employers and NMC guidance including the split between placement hours and academic student dependant on the year of study and the recommended job descriptions.
- Students will be employed on a local NHS fixed term contract in line with local agreements.
- As per the national guidance, this process is available for students on nursing and midwifery programmes in the second or third years if on an undergraduate course, or 1st or 2<sup>nd</sup> (final year) students on a postgraduate course.

### **Key contacts:**

### **Health Education England:**

Andy Gadsby: andy.gadsby@hee.nhs.uk

## **Health Education and Improvement Wales:**

HEIW student main contact point: heiw@wales.nhs.uk

Denise Parish: <a href="mailto:denise.parish@wales.nhs.uk">denise.parish@wales.nhs.uk</a> Simon Cassidy: <a href="mailto:simon.cassidy@wales.nhs.uk">simon.cassidy@wales.nhs.uk</a>

Adopted: 30th April 2020

Process for students on a Nursing or Midwifery programme in an English AEI who are currently residing in Wales and want to opt into a paid placement in Wales:

Student choses to opt into a paid placement The student's AEI contacts them to see if they want to opt in to a paid placement As per the support process chart (page 4), the student's AEI develops links with a local AEI in Wales who can support the student whilst on placement AEI submits student information to the HEE COVID E-collection tool stating the student's preference of a paid placement in Wales HEE allocates that student to HEIW on the COVID e-collection tool HEIW receives the student details and works with their local health boards and central workforce hub to arrange a paid placement Student is employed on a paid placement

Process for students on a Nursing or Midwifery programme in a Welsh AEI who are currently residing in England and want to opt into a paid placement in England:

Student choses to opt into a paid placement The student's AEI contacts them to see if they want to opt into a paid placement As per the support process chart (page 4), the student's AEI develops links with a local AEI in England who can support the student whilst on placement AEI submits student information to HEIW who then submits the information to the HEE COVID E-collection tool stating the student's preference of a paid placement in a specific English provider HEE allocates that student to the relevant provider in England on the COVID e-collection tool The local provider receives the student details and works and contacts the student to arrange a paid placement Student is employed on a paid placement





This protocol applies to students enrolled with a Welsh AEI but currently domiciled in other parts of Wales or the UK, and for students enrolled with an AEI in England, Scotland or Northern Ireland but currently domiciled in Wales

Head of Department of Nursing (or Student asked to contact the nominated person) from the Student contacts identified relevant individual at student's enrolled AEI contacts the HEIW and is the host AEI Together with the student, host Nursing Department of the host advised on AEI personnel, Practice University nearest to the student's process Education Facilitators (and current domiciled location and: Student opts Host AEI agrees a placement equivalent roles) and staff from into the - identifies the host AEI governance allocation in liaison with the the host placement, maintain Student contacts revised process for revised programme student and relevant pesonnel contact with the Personal Tutor/ their Personal programme student opt-in arrangements1 from their enrolled AEI (or equivalent) from the Tutor/ Head of arrangement student's enrolled University - agrees to provide assurance of the Host AEI liaises with local Department of student's AEI enrolment and and set up a process for Practice Education Faciltators Nursina identifies host AEI liaison contacts continuing review of the (and equivalent roles) to include (or relevant student's well-being. the student in local support identified person) - agrees a relevant individual for the appropriate supervision and arrangements in their enrolled student to contact in the host AEI opportunities to coninue to work AEI and identifies towards the achivement of their current practice learning outcomes Student wishes to opt The student's enrolled location out of the revised university discusses alternative options programme delivery

<sup>&</sup>lt;sup>1</sup>This includes the relevant mechanism for processing students' employee terms and conditions and remuneration in accordance with their stage on the programme.