

## **Summary of Health Education Improvement Wales's (HEIW) Education Commissioning and Quality Committee (ECQC) held on 8 October 2020**

Due to restrictions imposed during the current public health emergency we were unable to hold our October meeting of the ECQC in public. As a result, we have produced this summary of the meeting. We will also publish the unconfirmed minutes of the meeting within 14 days of the meeting. The papers discussed can be found in the corporate section of HEIW's website <https://heiw.nhs.wales/>.

Although held via videoconferencing, the meeting was carried out as normal in line with due process, with the necessary number of committee members in attendance to form a quorate and for decisions to be made and formally agreed.

### **1. Welcome and Minutes.**

The Chair, Ruth Hall, welcomed everybody to the meeting during this challenging period. Ceri Phillips (independent member of the HEIW Board) was welcomed to his first meeting as a member of the Committee

The Committee approved the minutes of its previous meeting held on 16 September 2020.

### **2. Quality Management Update**

HEIW seeks, through its Medical Deanery, to improve patient care and patient safety through the monitoring and development of high quality education and training for trainees.

The report provided the Committee with an update on quality management activity undertaken by the Medical Deanery and highlighted areas currently requiring focus.

The update was noted by the Committee for information.

### **3. Summary of Local Education Provider Commissioning Review 2019-20**

The report provided a summary of the work undertaken by the HEIW and the Medical Deanery in respect of the monitoring and development of education and training for medical trainees in 2019-20.

The Commissioning process was changed this year to include: undertaking an annual review of multi-professional education by all local education providers, establishing the extent to which organisations had met HEIW's Expectation Agreement and providing an opportunity to acknowledge and share good practice.

The summary was noted by the Committee for information and the new approach welcomed.

#### **4. Evaluation of Committee Effectiveness 2019-20**

The Committee received a report on its first annual self-assessment of effectiveness exercise and noted both achievements, and recommendations for improving effectiveness in future.

#### **5. Review of the Committee's Terms of Reference**

The committee received and reviewed its terms of reference.

It was agreed that the review be noted and that the amendment relating to the role of Vice Chair be recommended to the Board for approval.

#### **6. Draft unconfirmed minutes of the Multi-Professional Education & Quality Group (MPE&EG)**

The minutes of the first meeting of the MPE&QG were considered and noted.

#### **7. Terms of reference for the new Internal Facing and External Facing Advisory Groups on Education and training**

The terms of reference for the Committee's two new sub groups were considered: the Multi-Professional Quality and Education Group and the Education Advisory Group.

It was agreed, subject to some minor amendments, that the terms of reference be recommended to Board for approval.

#### **8. Draft Forward Work Programme**

The draft forward work programme was amended and noted.

#### **9. Briefing paper – Defining the 'New Normal' for Education and Training in Wales**

The Committee received a briefing paper which highlighted the key lessons from COVID-19 for training and education within health and social care. It emphasised that the pandemic had created an entirely new environment where change had been rapid and unprecedented. Conversely this environment had also created opportunities for innovation, digital developments and modernisation.

The briefing paper was welcomed and noted by the Committee.

## **10. Update on the strategic review of Healthcare Education in Wales**

The Committee received a verbal update in respect of the timetable for the progression of the contracts process relating to the strategic review of Healthcare Professional Education in Wales (the Contracts).

It was confirmed that the process for obtaining approval from Welsh Government was underway. While the process usually took three weeks the Committee was advised that the process may take longer in this instance given the size and complexity of the Contracts. It remained important however to keep within the overall timetable agreed.

The update was received and noted by the Committee.

## **11. South Wales Trauma Network**

Presentation received on the South Wales Trauma Network Training needs assessment .

The presentation was noted.

## **12. AOB**

There being no further matters for consideration the meeting was concluded.