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Addysg a Gwella Iechyd
Cymru (AaGIC)
Health Education and
Improvement Wales (HEIW)

Meeting Date	2 October, 2018	Agenda Item	2.1
Report Title	Ratification of Standing Orders (including the Standing Financial Instructions)		
Report Author	Dafydd Bebb		
Report Sponsor	Dafydd Bebb		
Presented by	Dafydd Bebb		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to request that the Board consider and ratify the Standing Orders which include the schedule on Standing Financial Instructions.		
Key Issues	<ul style="list-style-type: none"> • Board must consider and agree to adopt the Standing Orders (SOs) for the regulation of their proceedings and business. • SOs also include Standing Financial Instructions (SFIs), Scheme of Decisions reserved to the Board and a Scheme of Delegations to officers and others. • SFIs were previously considered separately to the SOs by the Shadow Board. They are now merged into the SOs as a schedule. • SOs have been subject to previous review and amendment by the Shadow Board. • The final version of the SOs has been approved by the Welsh Government. 		
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance
			✓
Recommendations	<p>Members are asked to:</p> <p>Approve the Standing Orders which include the Standing Financial Instructions.</p>		

Ratification of the Standing Orders

1. Background

The Health Education and Improvement Wales 'HEIW' Regulations 2017 provides that HEIW must make standing orders for the regulation of its proceedings and business, including provision for the suspension of all or any of the standing orders.

The HEIW Board must consider and agree to adopt the Standing Orders (SOs) for the regulation of their proceedings and business. They are designed to translate the statutory requirements set out in legislation into day to day operating practice. The SOs include the Scheme of Decisions reserved to the Board; a Scheme of Delegations to officers and others and Standing Financial Instructions. The SOs provide the regulatory framework for the business conduct of HEIW.

These documents form the basis upon which HEIW's governance and accountability framework is developed and, together with the adoption of the HEIW's Values and Standards of Behaviour framework, is designed to ensure the achievement of the standards of good governance set for health organisations in Wales.

2. RECOMMENDATION

Members are asked to approve the Standing Orders.

Governance and Assurance				
Link to corporate objectives <i>(please ✓)</i>	As a new organisation establishing HEIW as a valued and trusted partner, an excellent employer and a reputable and expert brand	Building a sustainable and flexible health and care workforce for the future.	With Social Care Wales shaping the workforce to deliver care closer to home and to better align service delivery.	Improving quality and safety by supporting NHS organisations find faster and more sustainable workforce solutions for priority service delivery challenges.
	Improving opportunities for use of technology and digitalisation in the delivery of education and care.	Reinvigorating leadership development and succession planning across health and social care in partnership with Social Care Wales and Academi Wales	Demonstrating value from investment in the workforce and the organisation.	
Quality, Safety and Patient Experience The SOs are a key foundation of HEIW's governance and accountability framework. A robust governance and accountability framework is more likely to impact favourably on the safety and experience of patients and staff.				
Financial Implications There are no financial implications contained within this report.				
Legal Implications (including equality and diversity assessment) The SOs are designed to translate the statutory requirements for HEIW set out in legislation into day to day operating practice. The SOs are deemed to have a neutral impact on equality and diversity				
Staffing Implications There are no direct implications on workforce in this report.				
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015) There are no implications on the Well Being of Future Generations (Wales) Act 2015.				
Report History	The SOs have been subject to review by the Shadow Board.			
Appendices	The SOs (excluding the SFIs) are attached at Appendix 1. The SFIs are attached at Appendix 2.			