

Summary of HEIW's Audit and Assurance Committee held on 9 June 2021

Due to restrictions imposed during the current public health emergency we were unable to hold our 9 June meeting of the Audit and Assurance Committee in public. As a result, we have produced this summary of the meeting and will publish the unconfirmed minutes of the meeting within 14 days of the meeting. The papers discussed can be found in the corporate section of the Health Education and Improvement Wales (HEIW) website <https://heiw.nhs.wales/>.

Although held via a videoconference platform, the meeting was carried out as normal, in line with due process, with the necessary number of committee members in attendance for decisions to be made and formally agreed.

Welcome and Minutes.

The Chair, Gill Lewis, welcomed everybody to the meeting during this challenging period. In particular, the Chief Executive who was in attendance.

The Committee approved the minutes from the previous meeting of HEIW's Audit and Assurance Committee, held on 6 May 2021.

1. Annual Accounts 2020/21

2. The Committee received the draft Final Annual Accounts for 2020/21.

It was confirmed that HEIW was assessed to have met its legal obligation in 2020/21 to break even on both its revenue and capital resource limits. The Committee noted the Final Annual Accounts.

The Committee also thanked HEIW's staff and Audit Wales for their work in completing this year's Annual Accounts.

3. Draft Accountability Report

The draft Accountability Report containing the Annual Governance Statement (AGS), Remuneration and Staff Report and the Welsh Parliament Accountability and Audit Report was received and considered by the Committee. The Committee suggested further amendments to the draft documents.

The Committee recommended, that subject to the Committee's suggested amendments being incorporated into the draft Accountability Report, that the amended document be recommended for approval at the meeting of the Board on 10 June.

4. Performance Report

The draft Performance Report was received and considered by the Committee. The Committee suggested further amendments to the draft document. The report detailed that HEIW had over the past year supported the NHS workforce response to the pandemic while making good progress in respect of its strategic objectives.

The Committee recommended, that subject to the Committee's suggested amendments being incorporated into the draft Performance Report, that the amended document be recommended for approval at the meeting of the Board on 10 June.

5. Internal Audit – Final Annual Report and Head of Internal Audit Opinion 2020/21

The Committee received the Final Annual Report and Head of Internal Audit Opinion for 2020/21. The Head of Internal Opinion assessed that reasonable assurance could be taken by the Board in HEIW's system of internal control.

The Committee also received the Internal Audit Progress Report.

The Progress Report and Final Annual Report and the Head of Internal Opinion were noted by the Committee.

6. Audit Wales

The Committee received and noted the Audit Wales' Financial Statements Report (ISA 260) and Letter of Representation.

The Committee recommended that the Annual Accounts be considered for approval at the Board meeting on 10 June.